Make a Clean Sweep

The checkout process is one of the last things you will do before starting your new phase of life outside of FGSH. Use the following checklists to ensure the process goes smoothly.

As many of our residents graduate and prepare to move away from FGSH, we would like to provide a friendly reminder that all of our residents are responsible for all the information contained in the checkout information sheet as well as information contained on your contract, the license agreement and policies on our website. Please review all information carefully before your scheduled checkout time. It is important that you understand the need to thoroughly clean your apartment prior to turning in keys and vacating the unit. To avoid incurring cleaning charges, you are encouraged to use the following checklists:

Cleaning Checklist

- Remove all personal items from your apartment.
- Remove all food and clothing items from cabinets, drawers, closets and appliances.
- Remove all trash from the apartment, balcony, breezeway, etc. and discard it in the nearest dumpster.
- Wipe the inside of closets, dressers, cabinets, desks, etc.
- Clean window blinds and window sills.
- Remove dust/cobwebs from walls and ceilings and wash walls where necessary.
- Dust light fixtures and replace bulbs that do not work anymore with bulbs of like-kind, (call the FMO prior to the checkout for a free replacement of light bulbs).
- Clean wood trim around windows, doors and floors, including corners.
- Vacuum all carpets, sweep and mop all hard surface floors, including corners.
- Clean air-conditioning unit, wall vents, ceiling fans and wall/ floor vents.
- Thoroughly clean all appliances inside and out including the hood vent/exhaust fan filters. There should be no dirt, grime, grease, or sticky-feel when properly cleaned.
- Remove dirt, grime and soap scum from all bathroom fixtures (toilet, sink, tub/shower, medicine cabinet) and kitchen sink.

The Day of Checkout

- Be ready to checkout when your inspector arrives (make sure you have completed the above checklist).
- Return your apartment keys and mail keys to your inspector upon checkout.

The charges assessed for damaged and/or unclean apartments are expensive. Take care of your apartment and make sure that it is thoroughly cleaned before turning in your keys. Once you have turned in your keys, you will not be permitted back into the apartment. **IMPROPER CHECKOUT (Charge = $100)**

Some of the most common reasons why students are charged an improper checkout fee include: not being prepared to checkout when the inspector arrives at your appointment or failing to attend your scheduled appointment.
Dear Residents,
The staff of the FGSH office, the FRC and the Apartment Assistants join me in wishing you the best of luck on finals and end of semester projects, research or teaching assignments. We also congratulate all of you who are graduating. It is with mixed feelings we say goodbye to those of you who are starting a new chapter in your lives. It is always sad to see residents leave the FGSH community, but we know you move into the future with a sound educational background and a sense of pride shared by other OSU graduates.

Remember to give one month’s notice if you are planning to vacate FGSH and be sure to schedule a checkout appointment at least five days in advance of your departure day. If you are planning to be gone only for the summer (and return in the fall), don’t forget you may put your apartment in summer storage and pay a reduced rate.

For those of you staying in FGSH this summer, I hope you will participate in the summer activities planned at the FRC and within your neighborhoods. Please keep in mind these few policy reminders:

- If you are having a person visit you, please register them with the Iba Office so we may assist in an emergency or lock out.
- Please visit www.reslife.okstate.edu/fgsh/ and review the revised FGSH Policies and Procedures. These new Policies and Procedures will go into effect June 1, 2012!
- Remember, no smoking is allowed in or around your FGSH apartment in accordance with OSU’s ‘Tobacco Free’ policy.
- If you have any maintenance concerns or problems with your smoke alarms (including if they periodically make ‘beeping’ noises, please report it to 405-744-8510 immediately.

As always, if you have any questions or concerns, please feel free to contact your Apartment Assistant, the FRC or the FGSH staff. Have a great summer!

Sarah Wilkey
FRC & FGSH Assistant Director

Help
OSU
Conserve Energy

• When using your dishwasher and washing machine, washing full loads saves time, detergent and energy. Your dishwasher uses the same amount of hot water for both small and full loads.
• When cooking, use the smallest pan that will do for the job. It takes less time and energy to heat a smaller volume.

Newslie Online
Interested in receiving your newsletter electronically? Send an email to sarah.wilkey@okstate.edu with your name and email address. You will still receive a paper version.
Spring Cleaning Room by Room

www.rightathome.com/Cleaning/Articles/Pages/SpringCleaningRoombyRoom.aspx

1. Begin With an Action Plan
One of the hardest parts of spring cleaning can be deciding where to begin and what to tackle first. Not to mention figuring out who will do what. Create an action plan, assign tasks to specific family members and then reward everyone for a job well done. Don’t forget to hold a family meeting to brainstorm enticing and fun rewards that will inspire everyone to work hard!

2. Downloadable Checklists Ease Your Way
To help you out with your big spring clean, create a checklist for each room in your home, plus an extra to cover outdoor cleaning. Each list contains tasks, suggestions for who can best handle each task (adult, child or professional) and tools needed for each job.

3. Make Safety a Priority
As always, read the labels of any product you use so you fully understand all directions and precautions. Consider, too, whether you’ll need special equipment, like safety goggles or rubber gloves, to protect your eyes and skin. Children can often help out with spring cleaning, however, some cleaning products should be kept out of reach of children, so check labels to make sure. Be sure that you supervise them as appropriate for their age.

4. Celebrate a Job Well Done
Once the last check box has been ticked and your house is gleaming from roof to basement, treat the whole family to the agreed-upon reward. For example, maybe a nice dinner at your family’s favorite restaurant!

Save Money with Homemade All Purpose Household Cleaner

Clean your fridge, table, walls and garbage can!

What you will need:
- A clean 16 oz. trigger spray bottle
- Castile soap, or a mild dish washing liquid such as Ivory or Palmolive
- Borax
- Vinegar
- Essential Oil

*In areas with hard water you will need to buy distilled or purified water from the grocery store.

Directions:
In a two cup glass measuring cup mix 2 tablespoons of white distilled vinegar and 1 teaspoon of borax. Add 1 cup of hot water and stir until the borax is dissolved. Let this mixture cool a few minutes and then pour into the spray bottle. Add more water to the bottle leaving enough room to add 1/4 cup of Castile soap OR 1/8 cup of liquid dish washing detergent. To scent, add 15-20 drops of your favorite essential oil. The scent will not be as pure when mixed with an already scented dish washing detergent.

*Because this cleaner does contain a small amount of borax it is slightly toxic. Be sure to label it accordingly.

Savings:
Fantastik All Purpose Cleaner 32 oz. = $3.19
Homemade Version = 31 cents
You save $2.88 each time you refill
## Apartment Assistant News

### Neighborhood Gatherings

#### STEVENS
Saturday, May 12 • 7pm at the FRC
Bingo / Domino’s Pizza

#### BRUMLEY
Saturday, May 19 • 7pm at the Brumley Hall/ Playground
Pinata and Soccer/ Mexican Food: tacos, nachos, salads & drinks

#### WILLIAMS
Saturday, May 19 • 4:30pm at the Williams Playground
Outdoor games (basketball)/ Middle Eastern food (chicken and rice)

#### MORRISON
Saturday, May 19 • 6pm at the Morrison Gazebo
Basketball / Grilled skewers (chicken and veggies)

#### PROSSER
Sunday, May 20 • 6pm at Playground East of Building 21 N
Basketball/ Chicken, rice and vegetables

#### WEST
Saturday, May 26 • 5pm at the West Playground
Game answering questions about cultures in West Neighborhood/ Barbecue, mixed vegetables, cake & ice tea

#### DEMAREE
Sunday, May 27 • 5pm at the Picnic Tables South of bldg. 38
Photo Scavenger Hunt/ Pizza

### Soccer Tournament Rescheduled

The FGSH Soccer Tournament will be rescheduled in the next coming months. The teams will remain as is and we will make substitutions as needed. Please stay tuned for more information about the new date of the tournament.
FGSH News

The BUS--Campus and Community Transit
The BUS is the campus and community transit service operated by the Department of Parking and Transit Services at OSU. The BUS provides fixed-route transit services throughout Stillwater and the OSU campus. Two routes provide service on the main campus every 7 minutes from 6 am to 7 pm and every 15 minutes after 7 pm. The BUS also provides public transportation in Stillwater to all citizens from 6:30 am to 7 pm Monday through Friday. The BUS fares are as follows:

OSU Students, Faculty, and Staff .................................................................Free with ID
General Public ........................................................................................................ 50 cents ($0.50)
Child Under 5 .................................................................................................Free when accompanied by paying passenger
Child/Young Adult age 5-18; Seniors age 60+ ............................................ 25 cents ($0.25)
Persons with ADA Disability Card & Persons with Medicare Card .......... 25 cents ($0.25)

Exact fare required; fares are for one-way trips. Return trips require additional payment.
For route information, visit www.transit.okstate.edu.

Shopping Shuttle (free for all FGSH residents)
Sign up for the shuttle at the Laundry Mart 30 minutes prior to the shuttle’s departure.

Monday & Wednesday Schedule
5:30pm (Pick Up @ Laundry) .................................................................To Sultan International Market
6:30pm (Pick Up @ Laundry) .................................................................To Walmart & Food Pyramid
7pm (Pick Up @ Brumley Office) .........................................................To Walmart & Food Pyramid
7:10pm (Pick Up @ Walmart/Food Pyramid) ......................................Return to FGSH Apartments
7:30pm (Pick Up @ Laundry) .................................................................To Walmart & Food Pyramid
7:40pm (Pick Up @ Walmart/Food Pyramid) ......................................Return to FGSH Apartments
8:10pm (Pick Up @ Walmart/Food Pyramid) ......................................Return to FGSH Apartments
8:40pm (Final Pick Up @ Walmart/Food Pyramid) ..............................Return to FGSH Apartments

Saturday Schedule
9am (Pick Up @ Laundry) .................................................................To Walmart & Food Pyramid
9:30am (Pick Up @ Brumley Office) .....................................................To Walmart & Food Pyramid
9:40am (Pick Up @ Walmart/Food Pyramid) ......................................Return to FGSH Apartments
10am (Pick Up @ Laundry) .................................................................To Walmart & Food Pyramid
10:10am & 11am (Pick Up @ Walmart/Food Pyramid) ......................Return to FGSH Apartments
11:40am (Final Pick Up @ Walmart/Food Pyramid) .............................Return to FGSH Apartments

Interested in receiving your Newsline electronically?
Send an e-mail to sarah.wilkey@okstate.edu with your name and the e-mail address you want to use. You will still receive a paper version.

Enrique Sanchez,
Community Relations Residence Director may be reached by phone at 405-744-6539 or by e-mail at enrique@okstate.edu
Youth and Family Programs Schedule Spring 2012

Kindergarten Kids Club (age 4-5) ................................................Monday-Friday, 4 - 6pm

The last meeting time will be Friday, May 4th.

After School Adventures (ages 6-11) .............................................Monday-Friday, 4 - 6pm

The last meeting time will be Friday, May 4th.

Book Club (ages 9-12) ..........................................................Monday, 6:30 - 7:30pm

The last meeting was Monday, April 9th.

Toddler Time (ages 2-3) ...........................................Tuesday & Thursday, 9:30 - 11:30am

The last meeting time was Thursday, April 26th.

Teen Club (ages 12-17) ..................................................Tuesday & Thursday, 6:30 - 8pm

The last meeting time was Thursday, April 19th.

Cowboys & Cowgirls 4-H Club (ages 9-17)* .........................Wednesdays, 4:30 - 6pm

The last meeting time was Wednesday, April 25th.

Family Story Hour (ages 0-4): ...........................................Friday, 10 - 11am

The last meeting time was Friday, April 27th.

Practical Parenting............................................................Thursday, 1:00 - 2:00pm

The last meeting time was Thursday, April 26th.

There will be no Youth & Family Programs from May 5 - June 3, 2012. The Youth and Family Programs Staff will utilize this time to train our new staff and to make plans for an exciting summer of programs.

Summer programs will begin Monday, June 4, 2012, and end Friday, July 27, 2012. The summer programming schedule will be available at the FRC by Monday, May 14.

Enrollment for Summer Programs 2012

During the month of May, the Youth & Family Programs Staff will be assisting all parents in completing new enrollment forms for children to participate in Summer 2012 programs. All parents who would like their child to participate in summer programming must fill out a new enrollment form regardless of whether or not your child was previously enrolled. We will not enroll children for summer programs before May 21, 2012. Enrollment is on a first come, first serve basis and some of our programs will be limited. Enrollment times for 2012 are as follows:

Monday, May 21 - Wednesday, May 23, from 9-11am; 1-3pm; and 5-7pm

Mandatory Parent Meeting

All parents of children enrolled in programs are required to attend the informational meeting regarding summer programs on Thursday, May 31 from 6:30-7:30pm. Parents must attend this meeting in order for their children to attend summer programs. At this informational meeting, parents will have the opportunity to meet the Youth & Family Programming Staff, become aware of children's programming policies and procedures, learn about special programs and field trips, and ask questions. Childcare and light refreshments will be provided. Please note this meeting is mandatory; your child will not be allowed to participate in this program if you do not attend this meeting.

Meet Mr. Mooshu!

Come by the FRC to meet Mr. Mooshu Sydneyson, the FRC’s pet bearded dragon or follow him on Facebook! Mr. Mooshu was adopted September 16, 2011, as a hatchling - children and adults enjoy observing his antics and observing him as he grows into an adult bearded dragon.
Community Development

Community Development Programs Schedule for Spring 2012

Intermediate English with Soha** ................................................... Monday, 9:30 – 10:45am
English Grammar with Soha** ......................................................... Monday, 11am – 12pm
Everyday English with Maria** ....................................................... Monday, 12:30 – 1:30pm
Tricks of the English Language with Caitlin ...................................... Monday, 3 – 4pm
Arabic Language w/ Farag & Mona** .................................................. Tuesday, 10 – 11:30am
English Conversation with Caitlin** .................................................. Tuesday, 11:30 – 12:30pm
Book Club with Carmen ................................................................ Tuesday, 3pm – 4pm
English in the Media with Carmen ................................................... Tuesday, 4 – 5pm
Situational English with Zhanna** ................................................... Wednesday, 9:30 – 10:30am
English Grammar with Zhanna** .................................................... Wednesday, 10:30 – 11:30am
U.S. History with Adran** ............................................................... Wednesday, 12:30 – 1:30pm
Cooking Demo w/ Courtney, Carmen & Caitlin** .......................... Wednesday, 1:30 – 3pm
Current Events Conversation with Courtney .................................... Wednesday, 3 – 4pm
Health & Nutrition with Mai** ........................................................ Thursday, 9:30 – 10:30am
Reading Skills with Zhanna** ........................................................ Thursday, 10:30 – 11:30am
Basic Spanish/English Conversation with Maria** ....................... Friday, 10:30 – 11:30am
Craft Class with Courtney and Dana** ........................................ Friday, 1:30 – 3:15pm
Writing Skills with Courtney............................................................... Friday, 3:30 – 4:30pm
Survival English with Ron Avants .................................................... Saturday, 6 – 7:30pm
Intermediate English with Ron Avants ............................................ Saturday, 7:30 – 9pm

**Child care is provided

Pancakes at the FRC

Take a break from studying for finals by joining us at the FRC for free pancakes! We will be serving pancakes, milk, juice and coffee the week of finals. The FRC will be Pancake Central every night starting Sunday, May 1 until Thursday, May 5 from 10pm-12am.

FGSH Yard Sale

The FRC is organizing a yard sale for FGSH residents to sell furniture, books, toys, kitchen utensils and much more to other residents and the Stillwater community on Saturday, May 12 from 8am-12pm. Only FGSH residents will be allowed to sell items. In order to sell items residents must sign up through the FRC and undergo an apartment inspection. Due to the worldwide increase in bed bugs, all participants must have an apartment inspection before they can participate in the sale. This is a precautionary measure and will be conducted by an FGSH staff member. The deadline for sign-ups is Thursday, May 3 at 5pm at the FRC front desk. For more information, please contact Amie Allen at amie.allen@okstate.edu.

No Couples’ Night or Women’s Night this month.
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FSH - Family Story Hour  
SS - Shopping Shuttle  
TOEL - Tricks of the English Language  
KKC - Kindergarten Kids Club  
TC - Teen Club  
TP - Toddler Time  
PP - Practical Parenting  
ASA - After School Adventure  
BC# - Book Club for Youth & Family