

RESIDENT ADVISOR JOB DESCRIPTION

JOB DESCRIPTION: The RA develops, coordinates and maintains a program within the community, which strives to provide a positive intellectual, emotional and social living environment for students. A RA is someone with at least two semesters of on campus living (including current semester) at a college or university. The RA is selected on the basis of displaying sensitivity to and interest in people, neutrality, respect for dignity and worth of the individual, open-mindedness on issues, degree of empathy, ability to handle autonomy, make decisions and his/her success within an academic community. The RA position is a 9 month position with the option to work a summer term in summer school housing areas.

The main responsibility of the Resident Advisor is to provide support, encouragement and leadership to his/her community. The RA should be available to his/her residents and empower his/her residents to grow and develop as good citizens. The RA helps to facilitate a positive living and academic environment. This is accomplished by the following:

- Building relationships with the residents in the community
- Assisting residents in developing relationships with each other
- Developing residents through programming efforts in relation to the 6 Pillars of Student Success
- Holding residents accountable for their behavior
- Educating residents on the policies and procedures of Residential Life
- Promoting student involvement in University, Residential Life committees, activities and events
- Role modeling positive attitudes and behaviors
- Helping to facilitate an environment that allows students to meet their academic goals
- Providing opportunities to for residents to look at the world from different perspectives
- Serving as a resource
- Providing helping skills for residents in need
- Supporting the Faculty Associates
- Supporting the academic and personal missions of the affinity housing in which they live

The Resident Advisors are also responsible for the following administrative and collateral tasks:

- Check-in and check-out of residents
- Keeping track of resident occupancy
- Documenting policy violations
- Depending on the number of residents, you may be asked to work at a front desk for up to 6 hours a week
- Reporting maintenance and facility concerns and conducting Health and Safety Inspections
- Duty responsibility (depending on placement)
- Other duties as assigned by Residence Director

Resident Advisors must be full-time students with a semester and cumulative GPA of 2.5 or higher. Residents Advisors are also required to live in the community for which he/she is responsible.

Remuneration: Room and Board Plan, depending on placement and a semesterly meal plan of \$1,150.00 for suites and apartments or \$1,550.00 for community living environments.

*** Room and board plan can affect the amount of federal financial aid provided. If you are a recipient of aid, please work with the Financial Aid office to see how this may affect your aid. ***